**APPLICANT DECLARATION**

**I, (name, surname, position) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the undersigned representative of the Applicant organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, preparing the project concept \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (project title), certify on my honour that:**

1. The Applicant organization shall meet the following eligibility requirements for the ACF program:

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|  | Mark X |
| * 1. the Applicant is **a non-profit organisation**, i. e. an organisation which was not established with the aim to seek profit, nor operate as a for-profit organization; |  |
| * 1. the Applicant is a legal entity **registered in Lithuania** for at least one year; |  |
| * 1. The Applicant **is registered as NGO at the Registry of Legal Entities** prior the submission of the project concept note. |  |
| * 1. the Applicant fulfils the requirements set out in **the chapter 2.3 of the Law on the Development of Non-Governmental** **Organizations**; |  |
| * 1. members of the Applicant **have no commercial interest** in the results of the outcomes or commercial activities of this organization and do not pursue their commercial or professional interests through this organisation. Trade and professional associations are not eligible applicants; |  |
| * 1. the Applicant is **independent of commercial organisations**. Business entities have no direct interest in the outcomes of the Applicant‘s activities; |  |
| * 1. the Applicant **is independent of local, regional or national government** or any other public authorities. Public and official authorities, state-owned companies, as well as municipalities or other local and regional authorities and the companies owned by these authorities shall have no direct interest in the outcomes of the Applicant‘s activities; |  |
| * 1. the Applicant **is not a political party** and is independent of political parties. Political parties have no direct interest in the outcomes of the Applicant‘s activities. The Applicant is not carrying any activities attributed to any specific political party or political movement. The Applicant is not promoting and identifying with the ideas of any specific political party/political movement; |  |
| * 1. the Applicant **is not a religious institution**; |  |
| * 1. the Applicant is voluntary in nature and formed voluntarily by groups or individuals, usually involving an element of voluntary participation in the organisation; |  |
| * 1. the Applicant is an organisation that acts in **the public arena for the public good** and concerns with the well-being of people, groups, or an entire society; |  |
| * 1. the Applicant has some degree of **formal or institutional existence**, involving formal statutes or other governing document(s) defining their mission, objectives and scope; |  |
| * 1. **for the Associations**: the Applicant is a membership-based organisation with a transparent structure and an elected chair/board, and is accountable to its members and donors; |  |
| * 1. **for Faith-based organizations:** the Applicant meets other eligibility requirements and the activities for which the funding is requested directly contribute to Program‘s outcomes and do not, directly or indirectly, promote religious doctrine, mission, or the beliefs of a particular faith; |  |
| * 1. shareholders of the Applicant organization are not consortium members of the Fund Operator. |  |

1. The Applicant organisation is not in the situation which would prevent it from taking part in the ACF program in Lithuania and accordingly:

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|  | Mark X |
| * 1. is not bankrupt or being wound up, is not having its affairs administered by judicial authorities, has not entered into an arrangement with creditors or suspended operational activities, and is not in any analogous situation arising from a similar procedure provided for in national legislation or regulations; |  |
| * 1. has not been convicted of an offense concerning its professional conduct by a judgment which has the force of *res judicata*; |  |
| * 1. is not guilty of grave professional misconduct proven by any means which the contracting authority can justify; |  |
| * 1. has met its obligations relating to the payment of social security contributions or taxes under the legislation of the Republic of Lithuania or with those of the country of the contracting authority or those of the country where the contract is to the performed; |  |
| * 1. has not been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity; |  |
| * 1. has not been declared to be in serious breach of contract for failure to comply with its contractual obligations subsequent to grant award procedure financed by the EEA and Norway financial mechanisms, EU structural funds, or state aid. |  |

1. I am unaware of any other circumstances provided for in this document which may prevent full implementation of the project, or cause any delays in the implementation process, or that the project could not be completed until the final term of its implementation.
2. The Applicant has not breached the project contract signed with the FO in connection with the ACF program 2014-2021 in Lithuania (applicable if the Applicant is implementing project granted by the 1st call).
3. The Applicant follows the principles of common values of respect for human dignity, freedom, democracy, equality, the rule of law and the respect for human rights including the rights of persons belonging to minorities[[1]](#footnote-1).
4. The Applicant did not violate principles of sustainability, gender equality, and non-discrimination established in the EU and Lithuanian legislation by approaching the Active Citizens Fund.
5. I have read and accepted the Guidelines for Applicants governing this call for proposals.
6. I agree that the information about this application (name of the Applicant, title, summary, total value, requested grant) may be published on the website of the ACF program in Lithuania ([www.apf.lt](http://www.apf.lt)).
7. I agree to provide additional information or documents confirming the administrative compliance and eligibility for participation in the ACF program upon the request of the Fund Operator.
8. I understand that misrepresentation in supplying information will serve as a ground for refusal of the application.
9. The information on the applicant contained in this application and its annexes is correct and complete.

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*(Position, name, surname of the Head of the Applicant organization or Authorised person, signature)*

*Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

1. Article 1.2 of Protocol 38c on the EEA and Norwegian Financial Mechanisms (2014-2021) [↑](#footnote-ref-1)